

**File No.SBTET-TE/TE-2/PREX/1/2019-TE SECTION
STATE BOARD OF TECHNICAL EDUCATION AND
TRAINING TELANGANA :: HYDERABAD**

From:

Dr. C. Srinath,

M.Tech, Ph.D., M.B.A., LL.M.,

SECRETARY,

State Board of Technical Education and

Training, S.V. Bhavan, Masabtank, Hyderabad-

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To:

The Principals of all CCIC colleges and Chief.

Superintends of Examination Centers

Sub: -SBTET TS – Pre-Exams - Certificate Courses End Examination-Regular & Supplementary Examinations-Reg.

Ref: Note #191, approval of CTE & Chairman, SBTET,TS, date. 27-05-2022

With reference to the subject cited above, I furnish herewith the detailed notification inviting applications from eligible candidates of Certificate Courses CCIC New Scheme (CC-20) for Regular and Supplementary examination for the courses mentioned in the Annexure-I and further the revised Question Paper Blue print (CC-20 Scheme) is made available in Annexure-II and in the examinations, centers mentioned in Annexure- III and as per the Time Table shown in Annexure-IV.

1. In this regard, it is informed that the regular candidates who are intend to appear for the examinations can approach the Colleges/ Institutes where they are studying (or) visit **sbtet.telangana.gov.in** for making fee payment online. After downloading the Hall Ticket from **sbtet.telangana.gov.in** the candidate has to obtain the signature of the concerned Head of Section/Principal before appearing for the examination. Further, Principals are requested to give the necessary instructions to the Head of Sections to sign on the hall tickets for subjects after thorough verification of eligibility.
2. The Principals of the concerned Colleges/Institutions where Regular exams are being conducted are requested to ensure that the syllabus should be completed on or before examinations.
3. Schedule of Examination fee payment.

Item	Amount (Rs)	Date
Commencement for payment of Examination fee through online	--	25-05-2022
Last date for payment of fee without late fee – Exam fee Rs. 650 + Certificate fees Rs. 600	1250	19-07-2022
Condonation Fee (up to 10%) for all the courses.	600	--
Last date for payment of fee with penalty	400+1250	21-07-2022
Last Date for Payment with Tatkal fee	3000+600 (Certificate Fee)	23-07-2022
Last Date for Payment with Premium Tatkal fee	5000+600 (Certificate Fee)	Before commencement of Exam
Commencement of Theory Examinations	--	02-09-2022

NOTE:

1. Colleges can pay examination fee online for bulk students from college/ Institute login (or) Students can pay fee individually from Sbtet.telagana.gov.in Transfer of Examination center of the students is not permitted under any circumstances.
2. A copy of this Notification is to be displayed on the Notice board of the Institution for information of the candidates and wide publicity shall be given among the students by circulating a copy of the Notification in the class rooms.
3. For any clarifications please call SBTET help desk **040-23222192** during working hours or email to Sbtet-Helpdesk@telagana.gov.in

1. GENERAL INSTRUCTIONS:

- a) Practical Examinations of the respective courses shall be conducted as soon as completion of Theory Examinations and the name and designation of the Examiner drafted from the Government Polytechnic for the said courses, shall be intimated to this office well in advance.
- b) Sessional / Practical marks of the candidates of the respective institutions shall be uploaded in the prescribed proforma placed in the SBTET website within a week of after completion of the theory examinations and downloaded copies of the same duly attested by the Principal concerned with institute seal, shall be reached to the Board within the stipulated period as mentioned in the notification.
- c) The CCIC Institutions should bear the expenditure towards practical examinations and remuneration to the Observers and External Examiners as per norms only.
- d) The SBTET will not bear any expenditure in connection with practical examinations. No Expenditure towards practical examinations is allowed in D.C. Bills as the courses are being run by the self-financing.
- e) Once amount is deducted, after submitting the application, no amount will be refunded.
- f) Theory Examinations will be conducted in the month of September-2022 as per the Examination Time.
- g) Hall Tickets will be downloaded from the above portal in which the candidates filed their application online. Once Hall Ticket is generated, no correction will be made.
- h) The candidates (Regular/Supplementary) have to file their online applications
- i) The candidate has to select whether he is a regular or backlog (appeared but failed in the previous attempts only).
- j) The backlog candidate has to select **Backlog** and enter the PIN it will display the candidate details and the backlog subjects. Click on submit and pay the fee through TS Online or Online.
- k) The regular candidate has to select the option **Regular** and enter details of the application and communication details
- l) The photos uploaded by the candidates will be used not only on the hall tickets and the same will be used on the award certificates of passed candidates. Owing to this, the candidates are requested not to upload the Black & White photos and photos taken with wearing cap/cooling glass and the photos with odd backgrounds defeat the purpose of clear identification.
- m) The Principals of (a) T.S. Vikalangula Co-op.Training Cum Production Centre for Physically Handicapped, Hyderabad (b) N.V.ReddyViswas Trust, Hyderabad (c) Ramananda Centre for Advanced Learning and Research for

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Visually impaired, Secunderabad (d) Aliyavar Jung National Institute for Hearing Handicapped, Secunderabad and (f) National Institution for visually handicapped, Secunderabad are informed to upload the names of the eligible blind candidates along with photos of your institutions without fee.

NOTE: The above intuitions mentioned in the section (m)are requested to arrange scribes for their students as per norms

2) Instructions to Chief Superintendents /Students:

- a. The Principals are requested to conduct the examination duly maintaining the physical distance among the students by making seating arrangements As per the Govt. Norms.
- b. All the candidates shall carry their own hand sanitizer in transparent bottles.
- c. All the candidates shall cover their nose, mouth with mask/cloth.
- d. All the candidates shall follow Physical Distance norms.
- e. Parents shall guide their ward(s) about precautions to be taken by them to avoid spread of COVID-19 at Examination Centre.

The receipt of this letter together with Notification may please be acknowledged.

(This has the approval of Chairman, SBTET.)

Yours faithfully,

Signed by Dr. C. Srinath
Date: 28-05-2022 16:16:13
Reason: Approved
SECRETARY

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Annexure-I

A. New Courses(CC-21) Regular and supplementary

Sl.No	Code	COURSES OFFERED AND CODE	DURATION
1	OA	OFFICE AUTOMATION	6 Months
2	CS	CONSTRUCTION SAFETY	6 Months
3	RA	REFRIGERATION AND AIR CONDITION	6 Months
4	YO	YOGA	6 Months
5	CH	CHEMICAL SAFETY	6 Months
6	IS	INDUSTRIAL SAFETY	1 Year
7	FG	FASHION DESIGNING AND GARMENT MAKING	1 Year
8	ID	INTERIOR DESIGNING	1 Year
9	CU	BASIC CULINARY SKILLS	1 Year
10	HF	HOSPITALITY AND FOOD SERVICE	1 Year
11	AY	ADVANCED YOGA	1 Year

Annexure-II

CC-20- SUBJECT CODE

STATE BOARD OF TECHNICAL EDUCATION AND TRAINING

SEPTEMBER-2022 SUBJECT NAME-SUBJECT CODE

Time: 3Hours

Total Marks: 100

Part –A

Instructions: 1. Answer **All** questions.

2. Each question carries **FIVE** Mark.

8 x 5 =40

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

PART-B

Instructions: 1. Answer **Any Five** questions.

2. Each question carries **TWELVE** Mark.

5 x 12 = 60

- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.
- 16.

Annexure-III**Examination Centers:**

S No	Exam Center Code	Name of the Exam. Center	Courses of Exams.
01	1001	GPT, Hyderabad	CU/AY/YO/CS
02	1052	GPW, Sec'bad.	FG/ID
03	1002	JNGPT, Ramanthapur	IS/HF/OA/CH
04	1054	GIOE, Sec'bad.	OA/RA
05	1005	GPT, Nizamabad	OA/YO/AY
06	1046	GPT, Kothagudem.	RA

ANNEXURE-IV**TIME TABLE FOR THEORY EXAMINATIONS OF CCIC AND SHORT TERM COURSES TO BE HELD DURING SEPTEMBER -2022****01-YEAR ADVANCE CERTIFICATE COURSE IN
FASHION DESIGN AND GARMENT MAKING**

Date	Subject Code	Subject Name	Time
02-09-2022	FG-101	Fashion Designing	2.00 pm to 05.00 pm
03-09-2022	FG-102	Textile Science	2.00 pm to 05.00 pm
05-09-2022	FG-103	Fundamentals of Apparel Construction	2.00 pm to 05.00 pm

**01 YEAR-ADVANCED CERTIFICATE COURSE IN
BASIC CULINARY SKILLS**

Date	Subject Code	Subject Name	Time
02-09-2022	CU-101	Basic culinary skills hot Kitchen-I (Indian & continental cookery)	2.00 pm to 05.00 pm
03-09-2022	CU-102	Basic culinary skills pastry & Bakery-II (Pastry & Bakery)	2.00 pm to 05.00 pm
05-09-2022	CU-103	Safety, Hygiene & Sanitation (Safe food Handling Procedures)	2.00 pm to 05.00 pm

**01 YEAR ADVANCED CERTIFICATE COURSE IN
INTERIOR DESIGNING**

Date	Subject Code	Subject Name	Time
02-09-2022	ID-101	Materials, Constructions & Services	2.00 pm to 05.00 pm
03-09-2022	ID-102	Specifications and estimations	2.00 pm to 05.00 pm
05-09-2022	ID-103	Furniture Design and Detailing	2.00 pm to 05.00 pm

**01-YEAR ADVANCE CERTIFICATE COURSE IN
INDUSTRIAL SAFETY**

Date	Subject Code	Subject Name	Time
02-09-2022	IS-101	Industrial safety Management	2.00 pm to 05.00 pm
03-09-2022	IS-102	Safety in Engineering Industries	2.00 pm to 05.00 pm
05-09-2022	IS-103	Environmental Management	2.00 pm to 05.00 pm
06-09-2022	IS-104	Quality Control in Occupational Health and Safety	2.00 pm to 05.00 pm
07-09-2022	IS-105	Safety, Health and environmental Legislation	2.00 pm to 05.00 pm
08-09-2022	IS-106	Industrial Hygiene and Occupational Health	2.00 pm to 05.00 pm
09-09-2022	IS-107	Chemical and Process Safety Management	2.00 pm to 05.00 pm
12-09-2022	IS-108	Safety in construction Industry	2.00 pm to 05.00 pm

**01-YEAR ADVANCE CERTIFICATE COURSE IN
HOSPITALITY AND FOOD SERVICE**

Date	Subject Code	Subject Name	Time
02-09-2022	HF-101	Hospitality and Food Service Operations	2:00 pm to 5:00 pm

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01-YEAR ADVANCE CERTIFICATE COURSE IN
YOGA

Date	Subject Code	Subject Name	Time
02-09-2022	AY-101	Principles of Yoga	2:00 pm to 5:00 pm
03-09-2022	AY-102	Classical Yoga	2:00 pm to 5:00 pm
05-09-2022	AY-103	Biological Sciences	2:00 pm to 5:00 pm
06-09-2022	AY-104	Principles of Yoga Therapy	2:00 pm to 5:00 pm
07-09-2022	AY-105	Study of Texts Relevant to Yogic Sciences	2:00 pm to 5:00 pm

6-MONTHS CERTIFICATE COURSE IN
CHEMICAL SAFETY

Date	Subject Code	Subject Name	Time
02-09-2022	CH-101	Principles of Accident prevention, Hazard Identification techniques, Control techniques	2.00 pm to 05.00 pm
03-09-2022	CH-102	Chemical safety, Industrial hygiene, Chemical emergency procedures & Fire safety	2.00 pm to 05.00 pm

6-MONTHS CERTIFICATE COURSE IN
YOGA

Date	Subject Code	Subject Name	Time
02-09-2022	YO-101	Introduction to Yoga	2.00 pm to 05.00 pm
03-09-2022	YO-102	Science of Yoga & History	2.00 pm to 05.00 pm
05-09-2022	YO-103	Basic Anatomy & Physiology	2.00 pm to 05.00 pm

6-MONTHS CERTIFICATE COURSES IN
OFFICE AUTOMATION

Date	Subject Code	Subject Name	Time
02-09-2022	OA-101	Office Automation	2:00 pm to 5:00 pm

6 MONTHS CERTIFICATE COURSE IN
REFRIGERATION AND AIR CONDITIONING

Date	Subject Code	Subject Name	Time
02-09-2022	RA-101	Fundamentals of Refrigeration	2:00 pm to 5:00 pm
03-09-2022	RA-102	Fundamentals of Air Conditioning	2:00 pm to 5:00 pm

6-MONTHS CERTIFICATE COURSES
IN CONSTRUCTION SAFETY

Date	Subject Code	Subject Name	Time
02-09-2022	CS-101	HSE Management	2:00 pm to 5:00 pm
03-09-2022	CS-102	Safety Engineering	2:00 pm to 5:00 pm
05-09-2022	CS-103	Construction Safety Management	2:00 pm to 5:00 pm